



ON ARRIVAL

Please visit our Erasmus Office to collect your welcome pack which includes maps, information notes, brochures about Adiyaman University and Turkey.

We will also inform you about the resident permit procedures and try to answer your questions about university etc.

Address: Erasmus Office Merkezi Derslikler A Blok Kat 2 No 21, 02040, Adiyaman

Tel : +90 416 223 38 00/ Extention 2833

Fax: +90 416 223 38 12

E-mail: erasmus@adiyaman.edu.tr

BEFORE YOUR DEPARTURE

Before leaving our University, there are a few things you need to do. This page is meant as a reminder of these small duties you shouldn't forget to carry out!

Courses and Grades for the final Transcript of Records

Your departmental coordinator will prepare your final Transcript of Records When you get your all of your final grades please visit your departmental Erasmus Coordinator in order to arrange your Transcript of Records. After your departmental coordinator with her/his signature, Erasmus Office will stamp your Transcript of Records.

Certificate of Attendance

This document **too will be prepared by the Erasmus Office.** It is an important document for your home university and together with the Transcript of Records, you have to submit it to your Erasmus Office when you go back to your university.

This certificate displays the dates of your period of study exchange in Adiyaman University, showing either your arrival and departure.

Student Card

Although we know that you might have grown fond of your **student card** by the end of your study exchange, we really need to take it back from you. So, when visiting the Erasmus Office before your departure, please let us have it back!